



Vacancy

OFFICER (HUMAN RESOURCES AND ADMINISTRATION) **(Jobsplus Permit No: 686/2021)**

This post within the National Commission for the Promotion of Equality (NCPE) is pegged to Public Service Salary Scale 10. The selected candidate will be expected to enter into a full-time indefinite contract.

The **Officer (Human Resources and Administration)** must be in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent, with regard to programmes commencing as from October 2003) in Public Sector Accounting, Procurement and Finance, Business Administration, Work and Human Resources, Public Policy, Public Administration, Public Management, Leadership and Organisational Behaviour or a comparable professional qualification.

Applicants should have good communication skills including good writing skills in both Maltese and English, and must also be able to use relevant MS Office applications. Moreover, knowledge/experience in anti-discrimination and equality issues is considered an asset.

Interested persons should send their application together with a detailed CV to the A/Executive Director **by not later than Monday 6th December 2021**. Late submissions will not be considered.

NCPE
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